

## **Green Communities Committee Process for New Option 1 Project Ideas**

Step 1	Evaluation Against Eligibility Requirements
	- If you have an idea for a new Option 1 project under the GCC Carbon Neutral Framework,
	review the <u>Becoming Carbon Neutral Guidebook</u> and evaluate your idea against the project
	eligibility requirements.
Step 2	Conversation with Ministry staff
	- Contact Ministry staff at <a href="PLUM@gov.bc.ca">PLUM@gov.bc.ca</a> to discuss the project and eligibility
	requirements.
Step 3	Draft Project Proposal with Supporting Documentation and Methodology
	- Develop a project proposal that includes:
	A. Project Summary
	B. Description of how the project meets the following Option 1 project evaluation criteria:
	1. Does the project meet the eligibility requirements established under the GCC Carbon Neutral Framework? (Please indicate how)
	2. Has the project been validated and verified as an Option 2 project under the GCC Carbon Neutral Framework? (If yes, please include copies of the documents)
	<ul><li>3. Has a credible methodology and calculator already been developed for calculating GHG emission reductions? (If yes, please include details)</li><li>4. What is the extent of GHG reductions that can be achieved by a local government implementing this project?</li></ul>
	<ul><li>5. Is the project versatile enough to be implemented by all BC local governments big or small?</li><li>6. Has a sample project profile already been established? (If yes, please include a copy)</li></ul>
	7. What will be the estimated time required for Provincial staff to finalize the project profile?
	- Please note: the GCC has limited resources to fund new Option 1 projects. Projects that have financial backing from other organizations, projects for which a credible methodology and calculator has already been developed or projects that have already been validated and verified as Option 2 projects are more likely to receive approval from the GCC to be developed into an Option 1 project. Despite this, as there may be opportunities for collaboration, all local governments are encouraged to put forward their project ideas.
Step 4	Submit Project Proposal Idea to the GCC
	- Submit your project proposal to the GCC for consideration via email at <a href="PLUM@gov.bc.ca">PLUM@gov.bc.ca</a> .
Step 5	Direction from the GCC
	- Once the GCC has had an opportunity to evaluate your project proposal, you will receive a letter from the GCC with feedback on whether the GCC will support development of the project into an Option 1 project.