1. Sample Third Party Verification Template (Option 2 Projects)

This form is also available online at <http://www.toolkit.bc.ca/carbon-neutral-government>. Local governments may choose alternate formats to the templates provided; however the substance must be the same as those provided in the sample templates.

|  |
| --- |
| **Project Proponent Information** |
| Name of Local Government Project Proponent(s) | Provide the name of the local government(s) involved in the proposed project and claiming GHG reductions from the project described in this Template.      |
| Name of Third Party Verification Organization  | Provide the name of the third party verification organization duly authorized and having the legal capacity to sign off on this Template.       |
| Project Contact  | Provide a Project Contact name and contact information:Name       Title      Phone       Email      |
| **Project Information** |
| Project title  | Provide project title and attach a copy of the original Project Plan previously made public.     [ ]  Copy of Project Plan attached |
| Timing and Amount of reductions being claimed  | Please indicate the amount of GHG reductions, expressed in tonnes, being claimed from the project and the timeframe during which the emission reductions being claimed occurred. Number of tonnes      Timeframe from       to       |
| Certification that the required work occurred | [ ]  I declare that the project work required to achieve the GHG reductions from this project, as estimated by the validated Option 2 project formulas/methodologies, actually occurred during the year in which they are being claimed, as per the *Becoming Carbon Neutral* guidebook |
| **Self Verification Template: Authorization and Sign off**  |
| Third Party Verifier*The information provided in this Project Plan Template is to the best of my knowledge correct and complete*. Designate Signature      Title      Date |